

Triodos Bank. Account Closure Form for Deceased Customers.

This form should be completed by the personal representative(s) of a Triodos Bank UK customer, to close their accounts.

You do not need to complete this form for joint accounts, as ownership will transfer to the sole name of the surviving account holder. Sole trader business accounts may be closed with this form, but other business accounts will stay open and operated by the remaining account operators.

As we are collecting personal details, you may wish to take a moment to review our Privacy Statement on our website. This can be found at www.triodos.co.uk/privacy-statement.

If you need assistance completing the form, please call us on 0330 355 0355 (or +44 117 973 9339 from abroad) and we will be happy to help.

Documentation

Before we can close the account(s), we require the following documentation. Please check that these have been provided or are enclosed when you return this form:

- Death Certificate
- Grant of Representation (Probate / Letters of Administration / Confirmation) if one exists.
- Or a Will if no Grant of Representation is needed

We may also have asked you to complete some other forms for certain products. Please enclose these when you return this form if we have sent them to you:

- A completed Seller Declaration if you are selling Depository Receipts
- A completed Stock Transfer Form if you are transferring a Crowdfunding investment to a new account holder. (This is not needed if you are redeeming the investment.)

What happens next

- We will let you know when we have received the form.
- We will verify the information provided to us on the forms and accompanying documentation, and then close any sole accounts held.
- Payment for the remaining balances will be made by electronic transfer to the nominated account you provide in section 2. Or, where requested, a cheque will be provided by post.
- Once the accounts are closed, we will send you closing statements.

Section 1 Details of the deceased customer

We will initiate the closure of all their accounts when we receive this form.

Full Name

Account numbers, if known

Section 2 Nominated account

Please fill in where you would like the remaining balance(s) sent to. All funds will be sent to the same account. Please note that we cannot transfer into Triodos ISAs or bonds.

Account name

Account sort code

Account number

Reference (if applicable)

OR alternatively, make a cheque payable to:

Section 3 Declaration

Only the legal representatives of the deceased may close their accounts. Please ensure that all representatives designated in the Grant of Representation or Will are named below and sign the declaration at the end of the form. We may accept a single authorisation if the Grant or Will state that representatives may act severally as well as jointly.

If you are a solicitor or firm representing the deceased, please provide your name plus the name and contact details of your firm.

In respect of the person named in section 1, I/we confirm that I am / we are the only next of kin and/or executor for their estate as shown in the provided Will or Grant of Representation.

I/We hereby undertake to indemnify Triodos Bank from and against all claims and demands whatsoever by any persons, for and in respect of the sum of the closing balance of the account(s) or any part thereof, and from and against all loss cost damages or expenses which Triodos Bank may incur or be called upon to pay, by reason of having paid to me/us the sum of the closing balance of the account(s).

I/We authorise you to make any enquiries you may deem necessary to confirm the details on this form.

Representative 1 full name

Representative 1 signature

Date

/ /

Representative 2 full name

Representative 2 signature

Date

/ /

Representative 3 full name

Representative 3 signature

Date

/ /

Representative 4 full name

Representative 4 signature

Date

/ /

Please send the completed form together with any documentation we have requested to:

Bereavements Team, Triodos Bank, Deanery Road, Bristol, BS1 5AS

Large print, braille and audio versions available on request.

Telephone: 0330 355 0355
www.triodos.co.uk

Calls to and from Triodos Bank may be recorded for training and monitoring purposes.

Triodos Bank UK Ltd. Registered Office: Deanery Road, Bristol, BS1 5AS. Registered in England and Wales No. 11379025. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 817008.

©Triodos Bank UK Ltd 2022

TB/PCA/ACF/JAN22

Triodos @ Bank