Triodos Bank.
Business Banking
Internet Banking form.

This form enables you to request Internet Banking access for existing account operators and authorised enquirers only.

Please complete the Change of Account Operator form if you wish to add or remove account operators.

Please complete all of the following sections

Your organisation

Official name of your organisation/business (as shown on any official documents where applicable)

Triodos Bank account number(s) you want to add Internet Banking to:

Internet Banking settings

To enable you to make transactions which suit your organisation's needs you can complete the following details. Payments input above these amounts will not be accepted.

If you have a Fixed Term Deposit you will be able to view the account through Internet Banking, but not perform transactions.

Payment requests above the amounts set out below will not be accepted. If you do not already have Internet Banking limits in place and you leave this section blank or enter a zero in any of the boxes you will not be able to make payments from your account.

For existing customers with Internet Banking limits in place, please only complete this section if you wish to change your limits.

Transaction Limit - £ the maximum amount you are able to transfer in any one transaction (this should be less than or equal to your maximum daily limit)

Daily Limit - £ the maximum total amount that can be authorised through Internet Banking in one day

Group Limit - Payments above £ will require authorisation as separate items, unless a transaction has previously been made to that account (these can be up to your maximum daily limit)

Only complete this section if you need specific authorisation instructions in addition to the above authorisation instructions.

Payments more than £ require authorisation by:

2. 3. 4. account operators

or

Payments more than £ require authorisation by:

a) named account operator

b) or, either named account operators

or

or, both named account operators

and

Internet Banking rights

This section allows you to request Internet Banking for existing account operators and authorised enquirers. You can specify who can set up and/or authorise withdrawals online.

Internet Banking access is provided by means of an individual security device known as a Digipass. If you are an existing customer already using a Digipass to access your other account(s), please provide the existing Digipass number in the relevant box.

If you wish to add internet banking access for more than four existing account operators and authorised enquirers, please copy the following section and include with the form.

Any details provided in this section will replace the information we already hold on record.

Account operator / authorised enquirer 1

First name(s)

(For identification purposes, please use your full name and not a nickname)

Surname

Email*

(it will not be possible to set up internet banking without this information)

Residential address

This is where we will send your Internet banking digipass. Address is required for new Internet banking applications or to update your address.

If you are an existing authorised enquirer, you will only be given viewing rights in internet banking. If you are an existing account operator, please complete the settings below.

Should this person be able to set up payments in internet banking (account operators only)?

Yes No

Continued overleaf- mandatory information

Should this person be able to authorise payments in internet banking (account operators only)?

Yes ☐ No ☐

If yes, maximum payment the account operator can authorise through Internet Banking £

Existing Digipass number (if applicable)

Account operator / authorised enquirer 2

First name(s)

(For identification purposes, please use your full name and not a nickname)

Surname

Email*

(it will not be possible to set up internet banking without this information)

Residential address

This is where we will send your Internet banking digipass. Address is required for new Internet banking applications or to update your address.

If you are an existing authorised enquirer, you will only be given viewing rights in internet banking. If you are an existing account operator, please complete the settings below.

Should this person be able to set up payments in internet banking (account operators only)?

Yes ☐ No ☐

Should this person be able to authorise payments in internet banking (account operators only)?

Yes ☐ No ☐

If yes, maximum payment the account operator can authorise through Internet Banking £

Existing Digipass number (if applicable)

Account operator / authorised enquirer 3

First name(s)

(For identification purposes, please use your full name and not a nickname)

Surname

Email*

(it will not be possible to set up internet banking without this information)

Residential address

This is where we will send your Internet banking digipass. Address is required for new Internet banking applications or to update your address.

If you are an existing authorised enquirer, you will only be given viewing rights in internet banking. If you are an existing account operator, please complete the settings below.

Should this person be able to set up payments in internet banking (account operators only)?

Yes ☐ No ☐

Should this person be able to authorise payments in internet banking (account operators only)?

Yes ☐ No ☐

If yes, maximum payment the account operator can authorise through Internet Banking £

Existing Digipass number (if applicable)

Account operator / authorised enquirer 4

First name(s)

(For identification purposes, please use your full name and not a nickname)

Surname

Email*

(it will not be possible to set up internet banking without this information)

Residential address

This is where we will send your Internet banking digipass. Address is required for new Internet banking applications or to update your address.

If you are an existing authorised enquirer, you will only be given viewing rights in internet banking. If you are an existing account operator, please complete the settings below.

Should this person be able to set up payments in internet banking (account operators only)?

Yes ☐ No ☐

Should this person be able to authorise payments in internet banking (account operators only)?

Yes ☐ No ☐

If yes, maximum payment the account operator can authorise through Internet Banking £

Existing Digipass number (if applicable)

Declaration

We (the Account Operators) confirm that the information provided on this form is true to the best of our knowledge and we acknowledge Triodos Bank's right to make any enquiries that they consider necessary to confirm the details on this form.

Please add or update Internet Banking for our account(s) as detailed in this form.

To authorise this form, if you already have Internet Banking you can send us a secure message attaching the completed form (no signatures required). If your account mandate specifies that you need more than one account operator to authorise changes, we must receive a secure message with a copy of the completed form from each operator in accordance with your mandate.

If you do not yet have Internet Banking or cannot meet the mandate via Internet Banking, please sign the form in accordance with your mandate, and post the original to us.

Account Operator name

Signature

Existing customers need not sign unless an updated address has been provided, in which case please sign to authorise the change of address

Date

Account Operator name

Signature

Date

Account Operator name

Signature

Date

Account Operator name

Signature

Date

Once completed please send this form to our freepost address (no stamp required):

Freepost TRIODOS BANK

For bank use only

Date stamp

Telephone: 0330 355 0355
www.triodos.co.uk

Calls to and from Triodos Bank may be recorded for training and monitoring purposes.

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